

FITNESS PLUS REIMBURSEMENT BENEFIT

Now administered by HealthEquity
LOGIN & SUBMISSION INSTRUCTIONS

Logging into the Fitness Plus program:

- Open your internet browser and go to <https://participant.wageworks.com>
- **Click on “Register”**
 - Identify Yourself – ID Code is the last 4 digits of your SSN
 - Accept Policies
 - Enter/Verify contact Information
 - Select Preferences
 - Create Username & Password

Note: For those associates that already have an account with HealthEquity, (HSA, HRA, and/or FSA) once you have followed the steps above, log out and log back in through [MyBlue](#) and you should see a unified dashboard that includes the Fitness Reimbursement benefit along with the HSA, HRA and/or FSA benefits you are enrolled in. If you are not enrolled in an HSA, HRA, or FSA, you will only see the Fitness Plus benefit.

Submitting a claim for reimbursement:

Click “Submit Receipt or Claim” on dashboard

The screenshot displays the HealthEquity dashboard for the Fitness Plus program. At the top, there are navigation links for Home, Messages, Contact, Help, and Logout. The main content area is divided into three sections:

- SPONSORED ACCOUNTS:** Lists accounts for Blue Cross Blue Shield of Mass, including Health Savings Account, 2020 FSA, 2020 HRA, and Fitness Plus (\$300.00).
- Fitness Plus:** Features a 'Submit Receipt or Claim' button, a date selector for 'Fitness 01/01/21 - 12/31/21', and two summary cards:
 - Available this Period:** \$300.00 (Benefit Amount: \$300.00)
 - Use from:** 01/01/21 - 12/31/21 (Claim by: 03/31/2022)
- MANAGE ACCOUNT:** Includes links for General Forms, About This Program, Eligible Expenses List, and Eligible Dependents List.

Step 1: Enter provider (gym, fitness facility, vendor, etc.) and dates

HealthEquity WageWorks MASSACHUSETTS LOG OUT

WELLNESS PAY ME BACK CLAIM August 4, 2021

BACK Step 1 of 4 Enter Provider and Dates NEXT

Enter the following information as displayed on your receipt.
All fields are required unless noted as optional.

Provider Name Maximum 40 characters.

Start Date MM/DD/YYYY (example). First date for this expense.

End Date (optional) MM/DD/YYYY (example). Last date for this expense.

Step 2: Enter item and amount

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WELLNESS PAY ME BACK CLAIM August 4, 2021

BACK Step 2 of 4 Enter Item 1 NEXT

Enter the following information as displayed on your receipt.
All fields are required.

Description

Amount \$ Your out-of-pocket cost.



Recipient's Name + ADD NEW PERSON

Step 3: Review and submit claim

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WELLNESS PAY ME BACK CLAIM August 4, 2021

BACK Step 3 of 4 Review and Submit Claim SUBMIT CLAIM

Planet Fitness   \$300.00

Health Club or Fitness Facility Membership
for \$300.00

CERTIFICATION AND AUTHORIZATION
I certify that the information on this form is accurate and complete. I am requesting reimbursement for eligible expenses incurred by myself or an eligible dependent while I was a participant in this program. I have already received these products and services and have not and will not seek reimbursement of this expense from any other plan or party. Use of this service indicates my acceptance of the User Agreement (available upon registration and under Help on this site).

Step 4: Upload receipt

The screenshot shows a web interface for submitting a receipt. At the top left is the HealthEquity WageWorks logo. In the center is the Massachusetts state logo with the text 'MASSACHUSETTS'. At the top right is a 'LOG OUT' button. Below the header is a dark navigation bar with 'WELLNESS PAY ME BACK CLAIM' and the date 'August 4, 2021'. A 'BACK' button is on the left. The main heading is 'Step 4 of 4 Submit Receipt'. The central content area contains instructions: 'Your Receipt is Needed' (must be received by the plan's 'Claim it By' date), 'Your Receipt Must Include' (Service Provider Name, Service Amount, Service Description, Service Period), and 'Choose One of Two Options' (a: Submit an electronic version of your receipt online NOW, b: Submit your receipt online LATER). Two purple buttons are at the bottom: 'Submit Receipt Online NOW' and 'Submit Receipt Online Later'.

If you have any questions, please contact the HealthEquity Participant Service Team at (877-924-3967).